



# **HEALTH and WELLBEING BOARD FORWARD PLAN**

December 2015 Edition

Publication Date: 10 November 2015

# THE FORWARD PLAN

## Explanatory note:

Key decisions in respect of health-related matters are made by the Health and Wellbeing Board. Key decisions in respect of other Council activities are made by the Council's Cabinet (the main executive decision-making body) or the Assembly (full Council) and can be viewed on the Council's website at <http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180&RD=0>. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the full membership of the Health and Wellbeing Board is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)
- the date when the decision is due to be made;

## Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Health and Wellbeing Board's Forward Plan will be published on or before the following dates during the 2014 / 2015 Council year, in accordance with the statutory 28-day publication period:

<b>Edition</b>	<b>Publication date</b>
December 2015 edition	10 November 2015
January 2016 edition	29 December 2015
March 2016 edition	9 February 2016
April 2016 edition	29 March 2016
June 2016 edition	17 May 2016

## Confidential or Exempt Information

Whilst the majority of the Health and Wellbeing Board's business will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed.

It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by going to <http://modern.gov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=669&Year=0> or by contacting contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer and / or Board Member who is the sponsor for that item.

Decision taker/ Projected Date	Subject Matter	Open / Private (and reason if all / part is private)	Sponsor and Lead officer / report author
<b>Health and Wellbeing Board: 8.12.15</b>	<p>Substance Misuse in Barking and Dagenham</p> <p>The Board will be provided with an information report to highlight the current situation regarding the misuse of illegal drugs, prescribed and over the counter medication.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Glynis Rogers, Lead Divisional Director, Adult &amp; Community Services (Tel: 020 8227 2827) (glynis.rogers@lbbd.gov.uk)</p>
<b>Health and Wellbeing Board: 8.12.15</b>	<p>Local Safeguarding Children Board Report</p> <p>The Local Safeguarding Children Board report will include the Children's Death Overview Panel (CDOP) report and will be presented to the H&amp;WBB for information.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Helen Jenner, Corporate Director of Children's Services (Tel: 0208 227 5800) (helen.jenner@lbbd.gov.uk)</p>
<b>Health and Wellbeing Board: 8.12.15</b>	<p>Local Account 2014/15</p> <p>The Local Account is the Council's statement to the local community about the quality of adult social care services. It explains how much the Council spends, what it spends money on, what services are provided and commissioned, performance over the past year, together with achievements and future plans for improvements. This year a Local Account film will be shared with our partners, the community and will be on the Council's website.</p> <p>The film is being presented to the Health and Wellbeing Board for information only.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>8.12.15</b></p>	<p>Revisions to the Care and Support Charging Policy</p> <p>In February 2016 the Cabinet will be asked to agree revisions to the Care and Support Charging Policy as part of a review of areas of local discretionary charging under the Care Act 2014.</p> <p>The Health and Wellbeing Board is asked to give its views on the proposals as part of the consultation process.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Ian Winter, Care Act Programme Lead (Tel: 020 8227 5310) (ian.winter@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.12.15</b></p>	<p>Safeguarding Adults Board Annual Report 2014/15</p> <p>The Safeguarding Adults Board Annual Report is being presented for information and will provide a review of the work of the Safeguarding Adults Board over the last year and priorities for the coming year.</p> <p>The Safeguarding Adults Board will ask the Health and Wellbeing Board partners to consider the safeguarding issues raised in their work over the coming year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sarah Baker, Independent Chair (Tel: 0208 227 3353) (Sarah.Baker@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.12.15</b></p>	<p>Learning Disability Partnership Board Strategic Delivery Plan Update</p> <p>This Board will be provided with a progress update of the Learning Disability Partnership Board Strategic Delivery Plan. This will include information and highlights on performance for the strategic frameworks that drive improvements for learning disability services under the:</p> <ul style="list-style-type: none"> <li>• Learning Disability Self Assessment Framework Improvement Plan</li> <li>• Adults Autism Strategy</li> <li>• Challenging Behaviour Strategy</li> <li>• Carers Strategy</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Karel Stevens-lee, Integrated Commissioning Manager (Learning Disabilities), Joint Service (Tel: 0208 227 2476) (karel.stevens-lee@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>8.12.15</b></p>	<p>Accountable Care Organisation and Comprehensive Spending Review Update</p> <p>Barking and Dagenham, Havering and Redbridge have applied to carry out pilot work to see whether it is possible to create an Accountable Care Organisation across the three boroughs. The submission is being considered as part of the Comprehensive Spending Review and the report will provide the Health and Wellbeing Board with information on whether the bid has been successful, as well as some of the implications coming out of the Comprehensive Spending Review.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Group Manager, Integration &amp; Commissioning (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.12.15</b></p>	<p>NHS England Commissioning Intentions</p> <p>NHS England has developed its commissioning intentions, which outlines which specialised services will be commissioned by NHS England, and which are the responsibility of Clinical Commissioning Groups (CCG). The Commissioning Intentions provide a basis for robust engagement between NHS England's area teams and providers of specialised services, and are intended to drive improved outcomes for patients, and transform the design and delivery of care, within the resources available.</p> <p>The Board will be asked to note the presentation and the information within it.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.12.15</b></p>	<p>Barking and Dagenham Better Care Fund Progress Report</p> <p>To update the Board on the progress that has been made on the Better Care Fund locally since the last report. The report will also give the Board future direction of the programme in 2016/17.</p> <p>The Board will be asked to note the progress and plans for the Better Care Fund.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sarah D'Souza, Senior Locality Lead, Mark Tyson, Group Manager, Integration &amp; Commissioning (Tel: 020 8227 2875) (Sarah.D'Souza@onel.nhs.uk), (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>8.12.15</b></p>	<p>Barking &amp; Dagenham Clinical Commissioning Group (CCG) Commissioning Intentions and 2016/17 Planning Round: Interim Update</p> <p>NHS commissioners are required to refresh their Operating Plans annually to take into account changes in local needs, central planning guidance and annual financial allocations. The presentation will set out the most recent position.</p> <p>The Board will be asked to note the presentation and the information within it.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sharon Morrow, Chief Operating Officer (Tel: 020 3644 2378) (Sharon.Morrow@barkingdagenhamccg.nhs.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>26.1.16</b></p>	<p><b>Barking and Dagenham Sport and Physical Activity Strategy</b> : Community</p> <p>The Board will be asked to approve a new Sport and Physical Activity Strategy aimed at increasing Borough residents' participation in physical activity to improve the health of local residents. The Strategy will also set out plans to help the Council, its partners and local sports clubs to raise funds to support improvements in service delivery as well as enable a joined up approach that will encourage participation levels.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>26.1.16</b></p>	<p>Market Position Statement Update 2015</p> <p>An addendum to the Market Position Statement (MPS) is being produced to reflect the Care Act 2014 and market updates.</p> <p>This Board will be asked to sign-off of the addendum and agree to the production of a new MPS for the Autumn of 2016 to reflect Ambition 2020 and the Growth Commission.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Group Manager, Integration &amp; Commissioning (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>



**Membership of Health and Wellbeing Board:**

Councillor Maureen Worby, Cabinet Member for Adult Social Care and Health (Chair)  
Councillor Laila Butt, Cabinet Member for Crime and Enforcement  
Councillor Evelyn Carpenter, Cabinet Member for Education and Schools  
Councillor Bill Turner, Cabinet Member for Children's Social Care  
Anne Bristow, Strategic Director for Service Development and Integration and Deputy Chief Executive  
Helen Jenner, Corporate Director for Children's Services  
Matthew Cole, Director of Public Health  
Frances Carroll, Chair of Healthwatch Barking and Dagenham  
Dr Waseem Mohi, Chair of Barking and Dagenham Clinical Commissioning Group (Deputy Chair of the H&WBB)  
Dr Jagan John, Clinical Director (Barking and Dagenham Clinical Commissioning Group)  
Conor Burke, Accountable Officer (Barking and Dagenham Clinical Commissioning Group)  
Jacqui Van Rossum, Executive Director Integrated Care (London) and Transformation (North East London NHS Foundation Trust)  
Dr Nadeem Moghal, Medical Director (Barking Havering and Redbridge University Hospitals NHS Trust)  
Chief Superintendent Sultan Taylor, Borough Commander (Metropolitan Police)  
John Atherton, Head of Assurance (NHS England) (non-voting Board Member)